

Getting Ready for New eHR System Going Live April 2012!

Now available on the County's network is a "one-stop" resource center for County employees to access and view personal and work-related information. The benefits of this new "one-stop" resource center are 1) replacement of multiple user IDs and passwords required to access various systems; 2) reduced costs due to lower number of IT help desk support for password resets; and 3) centralized secured access to ensure compliance.

Quick Clips

- Entering Your User ID & Password
- Change Your Password

Resources

- mylacounty.gov Flyer
- How to Log Into mylacounty.gov QRG
 <u>View Print</u>
- Approving Timesheets QRG NEW <u>View Print</u>
- Accessing ATLM and QTRS QRG NEW <u>View Print</u>

Employee Payroll/Personnel Flyers - NEW

Beginning with the April 30, 2012 payday, (eHR) will replace the Countywide Timekeeping and Payroll, Personnel System (CWTAPPS). The County of Los Angeles will begin using a simplified method for calculating payment of bonuses, step placements, accrual of vacation time and 100% sick time, other pay and leave simplifications, employee timesheet processing changes. Click on the links to view the flyers.

Bonuses and Step Placement

Bonuses that are stated as schedules and levels on the Standardized Salary Schedule Table (Salary Grid) will be simplified to be a standard percentage amount.

FAQ

Constant Accrual of Vacation and 100% Sick Time

Employees will be granted a fixed number of Vacation and 100% Sick hours each pay period.

FAQ

Other Pay & Leave Simplifications

Employees will see simplified rules for determining excess vacation hours paid at yearend, setting step placement anniversary dates, and for the display of paid hours on pay statements.

Employee Timesheet Processing Changes

The County's current Time Collection System will integrate with the new eHR system and this will impact the way you complete your TIMEI timesheet.

FAQ